

Full Names :

To,
The Principal,

Sir,

I am student of this college and desire to up down from Ahmedabad to _____ during weekends. I request that concession order may please be issued as under.

Outward Journey

From _____ to _____

Return Journey

From _____ to _____

NAME & COMPLETE
ADDRESS

CLASS &
ROLL NO.

AGE

DATE OF
BIRTH

Yours Faithfully,

SIGNATURE OF THE STUDENT

NOTE: Railway concession is issued only to those students who want to proceed to their native place. Students misusing railway concessions are liable to be dealt with according to railway rules.